**First Start Partnerships for Children and Families**

**Policy Council Zoom Meeting   
Minutes**

**Tuesday, February 15, 2022**

**10:00-11:00 am**

**Members in Attendance:** Lindsay Weaver, Holly Dockery, Franke Jo

**Staff in Attendance:** Diane Hummel, Jessica Kreigline, Nicole Nicholson

1. **Welcome** Meeting called to order at 10:00am by Holly Dockery.
2. **Old Business** 
   1. January minutes: The minutes from January were reviewed. Lindsay motioned to approve the minutes. Holly seconded the motion. Motion passed.
   2. January Financials and Credit Card Expenditures: Jessica Kreigline reports the grants are basically on target. The state grants are in need of a little work. Cleaning contracts were moved to a different line item. There is 59,000 of CACFP money that can be used towards grants, waiting on funding. New food service vendor, The Family Table. Lindsay motioned to approve. Holly seconded the motion, Motion passed.
   3. RIF: Program Coordinator did some research, RIF grants are still available to apply for funding to purchase books. Books can be for at home libraries or in the classroom.
3. **New Business** 
   1. Parent Café: Nicole Nicholson, Director of the Family Center, joined the meeting. She identified as having 1700 members of the Virtual Family Center.
4. Referral Campaign: There is a current campaign for referrals. Individuals can receive a $10.00 Sheetz card, up to 4, for referrals to the Virtual Family Center.
5. Nicole announced we are looking to train more people in the Parent Café model. Looking for parents and family members to join the meetings as a time to connect as an adult to discuss parenting and other topics.
6. Looking for places to host in-person Parent Cafes.
   1. Self Assessment: March 16th 3:00-6:00pm via Zoom.
7. Diane requested for individuals to join and become experts on topics.
8. A time to ask questions, be presented with evidence and answers to questions.
   1. How are we doing? Powerpoint Presentation
9. Review of overall attendance.
10. EHS results: some are on target, some meet and some are below expectations. Overall shows consistently improving.
11. HS/Pre-K comparison of 20-21 checkpoint and 21 Fall checkpoint showing the number of children meeting or exceeding expectations.
12. 76 Families are working on or have met their goals.
13. Data information is used in the classrooms to discuss the needs of the children to determine what is being worked on.
14. Holly motioned to accept the information. Franke seconded it.
15. **Director’s Report**: Diane reports enrollment: HS 227, EHS 63.
16. **Member Discussion/Questions/Suggestions**:
    1. Teacher Help: Franke asked about teacher help and the lack of staff in the classrooms
17. Diane reports that we are hiring for 2 ECH Mental Health Coaches.
18. Ratio in the classroom is 2 staff for 20 children. We are trying to hire for open positions to fill openings.
19. Franke asked if we can have a meeting with upper management to see about additional help stating stress and burnout.
    * 1. Diane shared that based on a recent survey 90% of staff indicate they ok or better.
20. **Next Meeting**: March 21st 10:00-11:00.
21. **Adjourn:** Meeting adjourned at 11:00am.