**First Start Partnerships for Children and Families**

**Policy Council Zoom Meeting   
Minutes**

**Monday, September 20, 2021**

**10:00-11:00 am**

**Members in Attendance:** Ora McPherson, Alicia Day, Franke Jordor, Carla

1. **Welcome** Ora McPherson called the meeting to order at 10:00 am in absence of Holly Dockery.
2. **Old Business** 
   1. August minutes: The minutes from August were reviewed. Alicia approved the minutes. Ora seconded the motion. Motion passed unanimously.
   2. August Financials and Credit Card Expenditures: Diane Hummel gave an overview of the financials. Ora motioned to accept the financial and Alicia seconded. Motion passed unanimously.
   3. Vaccination Mandate: Diane reminded the group that we voted in August that FSP mandate vaccination of all staff as we work with the most vulnerable group as there are no current vaccinations for children aged 0-5 years.
      1. Update: President Biden announced that all Head Start staff must be vaccinated by January 2022.
      2. We are waiting on clarity on medical and religious accommodations to the mandate.
      3. FSP will mandate all program staff will be included in the mandate.
      4. Ora asked about mandate for children. Diane explained there is no current vaccination for the age group attended First Start Partnerships and mandating the vaccine for staff is our best practice for keeping the children safe.

Ora asked if our number of vaccinated staff increased. Diane reported that the number of vaccinated staff has remained relatively the same. At this time, 2 classrooms have been closed.

* + 1. Discussed the closure dates. September 27-October 8. October 12 be the return as October 11 was a previously scheduled date of closure.
    2. Diane reminded families to convey their needs to their classroom teachers so that we can serve them the way that works best for their child/family.

1. **New Business** 
   1. Policy Council By-Laws: Diane reminded the group the By-Laws were presented the proposal to google DOC for revisions to the Policy Council By-Laws.
      1. Update First Start name.
      2. Update mission.
      3. Read the purpose. Diane shared with new attendees their rights to present information, questions, and be a voted member.
      4. What happens if we don’t have the number participating in regards to 5% of members? Diane stated we do the best we can to get families involved.
      5. September 30 deadline. Ora asked us to veto the September 30 date for now as some Parent Committee Meetings have not had a chance to meet.
      6. Can the same member hold more than 1 position in Policy Council? Not ideal for this to happen as for example the Vice President will fill the role of an absent President.
      7. Executive Director changed to President and CEO.
      8. Grammar is the remaining suggestions.
      9. Make revisions and present in October.
   2. Monthly Meeting Time: Diane asks how individuals are feeling about the 10:00 time.
      1. Ora suggests to keep at 10:00am. Alicia agreed with Ora. Franke states 10:00 is fine as parents are still up and moving around.

Ora motions. Alicia seconds. Frank votes the 3rd. Motion for time passes unanimously.

* 1. Family Center: Nicole will be joining us in October to discuss the family center more in-depth.
     1. Ora suggests a live video so they can see the facility.
  2. Director’s Reports:
     1. EHS: 40 children in Home based, 22 in Center Based. 5 days a week of operation. Working hard to continue safety protocols, there is a lot that goes on behind the scenes.
     2. HS: 214 children enrolled, getting closer to 279 every day.

1. **Member Discussion/Questions/Suggestions**: No discussion presented
2. **Next Meeting**: October 18, 2021 10:00-11:00am
3. **Adjourn:** Meeting adjourned at 11:00am.